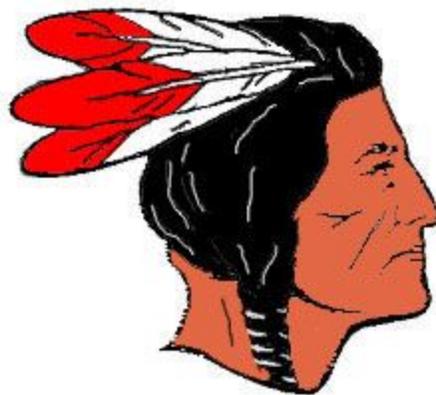


# Fox High School



# Athletic Code of Conduct

## **Fox High School Athletic Program**

Welcome from the Fox High School Athletic Department! We are excited to have you join a program that exemplifies a great tradition of excellence. This excellence involves areas that extend far beyond winning and losing. Athletic success is the direct result of the combination of effort, teamwork, commitment, and sportsmanship. These traits have long been the building blocks of Fox's own special brand of athletic success. We are pleased you have joined the coaches, athletes, and parents in continuing this tradition of excellence.

### **Message to the Parents**

This material is presented to you because your son/daughter has indicated a desire to participate in interscholastic athletics and you have expressed your willingness to permit him/her to compete. We believe that participation in sports provides a wealth of opportunities and experiences that assist students in personal, athletic, and academic growth. As a parent/guardian of a student-athlete, you also have committed yourselves to certain responsibilities and obligations, which are outlined in this Athletic Code. Your signature on the Athletic Code, along with the signature of your student-athlete, indicates that you understand and accept those responsibilities and obligations, and agree to cooperate with school personnel in enforcing the Athletic Code. Compliance with the Athletic Code is mandatory and essential to the success of the athletic program. Failure to comply with the Athletic Code may lead to discipline and possible expulsion from the team. In addition, student-athletes are also subject to discipline under the Fox High School Student Code of Conduct.

### **The Fox High School Athletic Department strives to provide:**

1. Adequate equipment and facilities;
2. Educated and experienced coaches;
3. Appropriate competitions with certified officials;
4. Support to athletes, coaches and parents

Good sportsmanship is encouraged and expected from our fans and spectators at all times during athletic events. Failure to exhibit good sportsmanship may result in removal from the event and/or future events.

### **Parent Requirements**

1. Enjoy the game! Your son/daughters time as a high school student is a fleeting one. Make it a time to remember for them.
2. Always show support for my child. Our athletes work really hard, and deserve support!
3. Support my son/daughter's team in a positive manner. Athletes strive off of a positive cheering section. Please cheer for our athletes and not against the other team or officials.
4. Spectator Rules:
  - a. All comments by parents and their guests from the sidelines will be encouraging and or complimentary. Parents and guests will refrain from making comments about players' mistakes or errors.
  - b. Parents will refrain from making derogatory comments to officials at any time. Remember officials are human and they can and will make mistakes!
  - c. Parents will treat players, coaches, opponents, and officials with respect and dignity
5. Always allow the coach to coach. Always support the coach when talking in front of your child or other players so as not to undermine the coaches' decisions. Remember that the coach is doing their best to

provide a service to your child. It is understood that you may, at times, disagree with a coaching decision, but please refrain from discussing this in front of your child as it may strain the coach/player relationship.

6. Parent Concerns: Parents will discuss player and or team concerns and problems directly with the Head Coach. These discussions will not take place right before or after a game/match/competition. The following rules will be followed when dealing with an issue:
  - a. Encourage my son or daughter to seek out her coach for a private meeting. Sports are about teaching life lessons and one of those lessons is to teach our children how to deal with personal conflict.
  - b. Contact the coach to arrange a meeting
  - c. If any issue or concern is unresolved after the first two steps, the parent may then arrange for a meeting with the Athletic Director. During this meeting playing time and player comparisons will not be discussed.
7. Attendance is Key! Parents will make sure their son/daughter attends all practices and will be on time!
8. All communication between the parents and coach must be done via phone conversations, face to face, or in an email. Coaches will not respond to parents via social media or text messages.
9. Please sign-up for an account on [www.fhswarriors.com](http://www.fhswarriors.com) to get up to date information on schedules, scores, and team highlights!

In addition to attending Fox High School Athletics contests, you are invited and encouraged to join the Athletic Boosters of your son or daughters team and help promote the tradition of excellence associated with Fox Athletics. We believe athletics is an integral part of the high school educational experience, both as a competitor and spectator. We look forward to working with you and to supporting your son/daughter as they participate in their chosen sport.

### **Message to the Athlete**

Fox High School has a long history and tradition of athletic excellence. This tradition was not built overnight. It took years of dedication, commitment, and hard work by a countless number of people. As a Fox Athlete you must continue to strive to uphold this high standard of excellence.

Once you have become a member of a team, you have made a choice to uphold certain standards expected of athletes in this community:

1. The use of vulgar or profane language is unacceptable anywhere and at any time.
2. A member of an athletic team is to be well groomed.
3. The coach shall set the standard for dress as it pertains to his/her sport.
5. Clothing worn at competitions must be worn in a neat and mannerly fashion (i.e., shirts tucked in and buttoned, etc.).
6. Exhibit appropriate behavior at all times.

Your participation in athletics is a privilege and should be treated as such. Any time you wear the RED AND WHITE, you are representing yourself, your family, your school and all those that have worn these colors before you. Your behavior should be above reproach in all areas.

Students, staff, parents, and the community will closely observe your conduct.

The rules outlined in this handbook are designed and intended as a guide to successful participation. Failure to follow the rules is addressed in this handbook. As a student-athlete, you will be expected to understand and abide by these rules and your team's rules. It is your responsibility to follow them to their fullest.

1. RESPONSIBILITIES TO YOURSELF: The most important of these responsibilities is to develop strength of character and positive values and behaviors. You owe it to yourself to get the greatest possible benefit from your high school experiences. Your academic studies and your participation in other extracurricular activities, as well as in sports, help to prepare you for your life as an adult.

2. RESPONSIBILITIES TO YOUR SCHOOL: Another responsibility you assume as a team member is to your school. You assume a leadership role when you are on an athletic team. The student body and citizens of the community know you. The student body, the community and other communities judge our school by your conduct and attitudes, both on and off the field. Because of this leadership role, you can make positive contribute to school spirit and community pride. In addition, you are a role model for younger student athletes. These students look up to you and dream of being as successful as we hope you to be. Be sure the example you set is a positive one. Fox High School cannot maintain its reputation as an outstanding school unless you do your best in whatever activity you wish to engage.

3. RESPONSIBILITIES TO OTHERS: As a team member you also bear a heavy responsibility to your family. When you know that you have lived up to all of your commitments that you have practiced with great enthusiasm and that you have played the game to the best of your ability, you can keep your self respect and your family can be justly proud of you.

### **Mission/Belief Statement**

The purpose of Fox High School Athletics is to provide opportunities for all participating students to learn life-long values in a safe environment. These values include: Cooperation, Sportsmanship, Pride, Respect and Leadership Skills. The athletes, coaches and parents of the Fox Athletic Department believe:

1. That student-athletes will have opportunities to develop leadership characteristics through athletic competition that carry into the classroom and the future.
2. That student-athletes serve as role models within the school community and are expected to act in a manner that reinforces that role.
3. That self-discipline and sportsmanship are essential to a sound athletic foundation.
4. That pride builds respect, of self and others which help create strong and lasting friendships through athletic competition.
5. That participation in athletics is not a right but a privilege; with that privilege, comes responsibility.
6. That a strong commitment is an important ingredient to the success of Fox Athletics.
7. That athletics should be fun as well as providing learning experiences.

## **Sportsmanship**

As an athlete and as parents, you can help us establish an outstanding reputation for good sportsmanship. We must all work hard in conducting ourselves in a commendable manner. A display of unsportsmanlike conduct can result in sanctions against the offending athlete, parent, and/or school. Always observe the following guidelines for good sportsmanship:

1. The good name of our school is more important than any contest won by unfair play.
2. Be supportive of all athletes, coaches, and officials before, during, and after all contests.
3. Accept decisions of officials without dispute. They are seldom responsible for your success or failure, so do not blame them for your circumstances.
4. Recognize and show appreciation for the fine play of your opponent.
5. Be proud of our school's reputation and work hard to protect it.
6. Cheer for your team, not against the opponent.
7. Don't allow others negative sportsmanship become an excuse to do the same negative behavior.

### **STUDENT INVOLVEMENT INITIATIVE**

Rationale: We believe that extra-curricular activities will enhance a student's academic performance and will develop good citizenship. Students will also mature and learn to make thoughtful choices while considering the rights and feelings of others through competitive play. Therefore, we believe it is vital to get as many students involved as possible.

Playing Time: Participation in an activity at FHS is a privilege which begins with a strong commitment to practice and to improve. Regular attendance & active involvement are expectations of all athletes at all levels. Players who lack fundamental skills in a given sport are expected to work hard to improve. Playing time in game situations will vary at all levels based on skill, demonstrated commitment to improvement, and adherence to all team rules and athletic department policies.

### **PARTICIPATION GUIDELINES**

#### **PHYSICAL EXAMINATIONS**

Students in athletics, cheerleading, marching band and pom poms must have a physical examination by a qualified physician prior to participating and this form is to be kept on file in the office of the athletic administrator. In order for this physical exam to be valid, it must have been administered on or after February 1 of the previous year, and have been signed by the parent or guardian giving the student permission to participate. MSHSAA bylaws 308.0, 309.0

#### **INSURANCE:**

All students who participate in athletics and cheerleading must have, on file in the office of the athletic administrator, written proof of valid insurance coverage.

#### **ACADEMICS:**

- a. All beginning ninth grade students shall have been promoted from the eighth grade to the ninth grade for first semester eligibility.

b. Second semester freshmen through seniors must pass 6 classes the previous semester in order to be eligible. One unit of credit from Summer School may count toward maintaining eligibility as long as the courses taken count toward meeting graduation requirements. MSHSAA bylaw 213.0

#### TRANSFERRING SCHOOLS:

Students and parents must move into the district of their new school unless they meet the exceptions listed in MSHSAA rules. MSHSAA bylaw 215.0 Any student who is new to the school district, must report to the Athletic Director in order to check eligibility for participation.

#### NON-SCHOOL COMPETITION:

Students may not practice for or participate with a nonschool team or in any organized non-school athletic competition in the same sport during the same season. Students may participate on a school team and a non-school team in different sports during the same season under the following conditions: a. No school time is missed to participate unless approved by the school administrator. b. Have the approval of the school administrator before participation. MSHSAA bylaw 235.0 SPORTS

#### ABSENCE AND ACTIVITIES:

A student must attend a full day of classes to be eligible to participate in or attend an activity that night, unless the absence is pre arranged with the principal. In extraordinary circumstances, the principal or administrative designee may excuse a student's absence to allow participation on that day.

#### SCHOOL PROPERTY:

Students are to return uniforms, equipment, etc. immediately after the season ends. Any fines assessed will be added to the student-athletes senior debt. This senior debt must be paid before receiving their diploma or sending transcripts to respected schools.

#### TRANSPORTATION:

If the school provides transportation, the student must ride that school transportation to and from all school sponsored activities. Exceptions will only be made where the parent or guardian contacts the coach/Athletic Director with written permission to make the arrangements.

#### SUSPENSION:

In school suspension: athletes are not allowed to participate in practices or contests for which the in school suspension dates the player has been assigned. The dates of suspension would fall under the "unexcused absences" rule on your son or daughters team rules. Out of school suspension: athletes are not allowed to participate in practice or competitions. Athletes will be evaluated by coaching staff whether they are to return to the team when their suspension is finished.

#### DETENTION:

If a student is assigned an after school detention he/she is to attend the detention and then go to practice. Classroom obligations always come first.

#### LAW VIOLATION:

A student found guilty of a violation of the law shall not be permitted to represent his/her school until the court imposed penalty has been satisfied.

#### STUDENTS WHO ENGAGE IN UNSPORTSMANLIKE ACTS:

Such acts as deliberately striking an opposing player, using profane or vulgar language, or using abusive language during the contest will cause the student to be restricted from representing the school for at least the next contest. A student ejected from a contest may be subject to a multiple contest suspension.

#### BEGINNING OF SEASON PARENT/ATHLETE MEETINGS:

Students desiring to participate in programs covered under this Code of Conduct must attend, along with a parent/legal guardian, a meeting regarding the consequences for violations of this Code of Conduct.

a. The meeting will be mandatory for all participants, their parent(s)/legal guardian(s), and sponsors/coaches. Failure to attend season parent meeting could result in student-athlete participation restrictions.

b. The District anticipates that this meeting will occur at the beginning of each season.

c. As a part of the meeting, these individuals must also sign an agreement stating they are aware of, understand, and agree to abide by the rules of conduct that apply to these activities.

d. Students who move into the District during the school year, who decide to participate after the initial meeting, or who could not attend the initial meeting because of an excused absence (illness, religious needs, etc.), will be required to attend a subsequent meeting at which the Code of Conduct will be discussed. This meeting will be between the coach, athlete, and the parent.

#### **All Money given to school is NON-REFUNDABLE**

- a. Fundraisers— any money given to a program as a fundraiser.
- b. Camp money—all camps that are paid for, including cheer and dance camps, will not be paid back to the individual. Camps are paid in advance by the program and cancellations are non-refundable .
- c. Students who are removed or quit the team will not be reimbursed for any amount of money paid to a program for camps, uniforms, materials, or other related items bought by the athlete and their family.

### **A GUIDE FOR COLLEGE BOUND STUDENT/ATHLETICS AND THEIR PARENTS**

#### **I. \*\*\* COLLEGE TRYOUTS \*\*\***

A student may participate in a college tryout outside the season of the sport concerned under the following conditions:

- A. Receive prior approval from the school administrator.
- B. No school time is missed unless approved by the school administrator.
- C. The student may not miss a post-season MSHSAA event to participate. MSHSAA bylaw 242.2 II.

#### **II. \*\*\* NCAA ELIGIBILITY REGULATIONS \*\*\***

To practice and play as a freshman at a NCAA Division I or II college, the student/athlete must satisfy the requirements of NCAA bylaw 14.3, commonly known as Proposition 48.

Student/athlete must:

- a. Graduate from high school;
- b. Must have a combined ACT score that meets NCAA requirements, see school administration to obtain information.
- c. Student must successfully complete 16 academic courses.
- d. Obtain a clearinghouse book from your high school counselor .

#### **III. \*\*\* RECRUITING, CAMPUS VISITS, ETC. \*\*\***

See your coach or athletic director for help regarding resumes, campus visits, recruiting, etc.

If you do visit a campus, be sure to make the following arrangements in advance:

- a. Time, date
- b. Where to meet
- c. Financial arrangement 1. Who pays? 2. How reimbursed? 3. Who is included in the paid visit?
- d. What to bring

e. Approval from principal or athletic director

Try to visit the campus on a “typical” school day and visit a class and practice if possible. Talk with freshmen and sophomores to get a realistic perspective on first-year experiences.

## **The Fox High School Athletic Code of Conduct**

### **PURPOSE AND AUTHORITY**

The Fox High School Athletic Code of Conduct is established under the authority of the Fox C-6 Board of Education. The purpose of the Athletic Code is to establish standards for the athlete in the area of academic performance and personal behavior for those individuals who voluntarily become involved in the interscholastic athletic program.

A student who voluntarily participates in a sport sponsored by Fox High School agrees to abide by the FHS Athletic Code of Conduct throughout the year in which the student participates in the sport. The year is a calendar year - 365 days. Compliance with the Athletic Code is not limited to school sponsored sports activities or school premises.

The Code is not a complete list of undesirable conduct by athletes. Fox athletes are considered to be examples and role models and expected to act accordingly during their high school career. Any student-athlete whose conduct is found to be a discredit or to cause unfavorable notoriety to the athlete, the team, or FHS during their high school career, shall be subject to disciplinary action as determined by the coach, Athletic Director, or principal, whether or not the conduct is specifically described in the Athletic Code of Conduct.

The Fox High School interscholastic athletic program is a member of and governed by the Missouri State High School Athletic Association (MSHSAA). The MSHSAA standards are found in the "Handbook of the Missouri State High School Athletic Association for Junior High/Middle Schools and Senior High Schools.

### **“ATHLETE” DEFINED**

An athlete is defined as any Fox High School student who is a member of an interscholastic team sponsored by Fox High School. This includes team members, managers, student trainers, dance teams, cheerleaders, statisticians, etc.

### **SPECIFIC ATHLETIC CODE STANDARDS & CONSEQUENCES**

The following rules are not an exhaustive list of conduct that subjects an athlete to discipline. At all times, student-athletes are expected to follow the FHS Student Code of Conduct and to behave in a manner consistent with the special privilege of being an FHS athlete. The consequences described below outline the range of possible discipline that may be imposed for the listed violations. However, the Athletic Director has complete discretion to depart from the listed range of discipline if the circumstances of a particular case justify a departure. Please note violations of the Athletic Code may be required to be disclosed and may reflect negatively on applications to universities, colleges, and military academies. The District reserves the right to disclose violations in its sole discretion.

Violations will be cumulative during a student’s high school athletic career. Cumulation will begin the first day an athlete begins trying out for any team and will continue throughout his/her **entire** high school career. The first violation of any of the following codes will be considered the first offense when determining the consequence. When a second violation of any of the following codes occurs, then the second offense consequence will be imposed. Upon a third offense of any of the following codes, then the third offense consequence will be applied.

**As stated earlier, these rules apply 365 days, on or off school premises, and are not limited to school sponsored activities or sports.**

## **CATEGORY 1**

**Student Behavior** - It is the expectation that all students exemplify competence, civility, good citizenship, and good character at all times both in and out of school, as well as in and out of season. This includes, but is not limited to the following examples:

- Demonstrating self-control and respect for others at all times. This includes teammates, coaches, opponents, and spectators.
- Respecting officials and other game personnel.
- Respecting others possessions and property.
- Accepting responsibility to set a good example for the community.

Examples of Category 1 violations include, but are not limited to the following:

- Truancy
- Insubordination
- Ejection from a contest
- Fighting
- Vandalism
- Illegal absence from school or class

Consequences for Category 1 violations will be communicated through individual team rules at the beginning of each season. Consequences for Category 1 will be issued by the head coach with direction from the Athletic Director

## **CATEGORY 2**

### **TOBACCO, TOBACCO PRODUCTS, E-CIGARETTES, VAPOR PENS, OR FACSIMILES ARE STRICTLY PROHIBITED.**

The possession, use, consumption, distribution, purchase, sale or manufacture of, or any other improper or unlawful involvement of any kind or description tobacco, tobacco products, E-Cigarettes, Vapor Pens, or facsimileS are strictly prohibited.

### **Search**

Students who voluntarily participate in the athletic program also agree to submit to random searches of their personal effects, and to searches, based on individualized suspicion for violation of these rules.

### **Consequences**

Because student-athletes bear additional responsibilities as examples and role models within the school and the community, the District and the Athletic Department reserve the right to impose consequences above and beyond those listed below when appropriate. Whenever conduct may constitute a crime, a referral to law enforcement is also possible, and may be required by law.

*First Offense:* Suspension from 10% of scheduled sanctioned competitive events or removal from team; referral to appropriate substance abuse counseling program; loss of privilege of being a team captain during the season of suspension.

*Second Offense:* Suspension from 50% of scheduled or removal from team, sanctioned competitive events; referral to appropriate substance abuse counseling program; loss of athletic awards and privilege of being a team captain during the season of suspension.

*Third Offense:* Suspended for a season or up to 365 days.

## **ALCOHOL & DRUGS ARE STRICTLY PROHIBITED**

The possession, use, consumption, distribution, purchase, sale or manufacture of, or any other improper or unlawful involvement of any kind or description with illegal drugs, controlled substances, alcohol or alcoholic beverages, anabolic or androgenic steroids, "look alike" drugs, drug paraphernalia, or substances or products that mask or tamper with any of these, is strictly prohibited. Also prohibited is the distribution, abuse or misuse of over the counter medications or prescription drugs, or other chemicals or substances.

### **Search**

Students who voluntarily participate in the athletic program also agree to submit to random searches of their personal effects, and to searches, based on individualized suspicion for violation of these rules.

### **Consequences**

Because student-athletes bear additional responsibilities as examples and role models within the school and the community, the District and the Athletic Department reserve the right to impose consequences above and beyond those listed below when appropriate. Whenever conduct may constitute a crime, a referral to law enforcement is also possible, and may be required by law.

### **Possession or Use of Prohibited Substances as Defined Above (Alcohol, Drugs, Tobacco, etc from above):**

*First Offense:* Suspension from 10-20% of scheduled sanctioned competitive events or removal from team; referral to appropriate substance abuse counseling program; loss of privilege of being a team captain during the season of suspension.

*Second Offense:* Suspension from 50% of scheduled or removal from team, sanctioned competitive events; referral to appropriate substance abuse counseling program; loss of athletic awards and privilege of being a team captain during the season of suspension.

*Third Offense:* Suspended for a season or up to 365 days.

### **Sale or Distribution Of Prohibited Substances as Defined Above:**

First Offense: Exclusion from athletic or activities for rest of high school career

### **Hazing HAZING IS STRICTLY PROHIBITED.**

Because hazing is unsafe, and can discourage participation as well as negatively affect a student's enjoyment in athletic participation, all forms of hazing are strictly prohibited.

Hazing includes, but is not limited to:

- Any gesture or written, verbal or physical act that a reasonable person under the circumstances should know will have the effect of harming a student or placing a student in reasonable fear of harm to his or her person, or damage to his or her property
- any type of physical force, harm or injury inflicted by athletes on their team members such as whipping, beating, striking, branding, electronic shocking, or placing an unwanted substance on the student's body;
- any type of coerced or involuntary sexual or physical activity, such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics, or other coerced or unwelcome confinement, restriction or other forced activity by athletes on their fellow team members
- any coerced or involuntary activity by athletes on their team members that subject the athletes to an unreasonable risk of harm or that adversely affects their mental or physical health, safety, or welfare; or
- any coerced or involuntary activity inflicted, encouraged or mandated by athletes on their team members, such as the consumption of alcoholic beverages, illegal, unauthorized, or foreign substances of any type whatsoever,

tobacco or tobacco products, over the counter medication or prescription drugs, or any other unreasonable risk of harm or activity that adversely affects an athlete's mental or physical health, safety, welfare or interest in the sport.

For purposes of this rule, a team member's voluntary participation in hazing is not necessarily a defense to a claimed violation of this rule. Athletes who organize or initiate hazing activities, but do not directly participate in them, are equally subject to possible discipline as students who directly participate in acts of hazing. 14 In addition, student-athletes are expected and required to report suspected violations of this rule. Athletes may be disciplined for failure to report known hazing violations or for falsely denying knowledge of known hazing activities.

### **Consequences**

Because student-athletes bear additional responsibilities as examples and role models within the school and the community, the District and the Athletic Department reserve the right to impose consequences above and beyond those listed below when deemed appropriate. Whenever conduct may constitute a crime, a referral to law enforcement is also possible, and may be required by law.

First Offense: Suspension from 10-20% of scheduled sanctioned competitive events or removal from team possible loss of athletic awards and/or leadership role; possible referral to counseling.

Second Offense: Suspension from 50% of scheduled, sanctioned competitive events or removal from team; referral to counseling, possible loss of athletic awards and/or leadership role.

Third Offense: Third Offense: Suspended for a season or up to 365 days.

### **Stealing, Property Destruction.**

To steal or be an accomplice to the act of stealing community property, school property, or the property of athletes, team managers or coaches; to destroy or deface school property or the property of others.

### **Consequences**

First Offense: Suspension from 10-20% of scheduled, sanctioned competitive events or removal from team; restitution; possible loss of athletic awards, and/or leadership role; possible referral to counseling.

Second Offense: Suspension from 50% of scheduled, sanctioned competitive events or removal from team; possible restitution; loss of athletic awards and/or loss of leadership role; referral to counseling.

Third Offense: Third Offense: Suspended for a season or up to 365 days.

### **Gross Misconduct**

Gross misconduct is defined as cheating, fighting, or unfavorable notoriety, violation of a civil or criminal law, or any socially unacceptable behavior that brings discredit to the athlete, parents, school or team. This includes any behavior on **SOCIAL MEDIA**. Consequence will be dependent upon the severity of the offense. Range of consequences include suspension at the Athletic Director's discretion, from 20% up to one year of the scheduled dates of the season during which the violation occurred; possible removal of the privilege of being a team captain; possible suspension from the team for the remainder of the season or seasons; possible suspension from athletic participation for up to one calendar year.

## **Miscellaneous.**

1. Not all violations of the Student Code of Conduct will result in discipline under the Athletic Code, but if the student is suspended out of school they shall not practice or participate on the day/days of their suspension.
2. Consequences do not include scrimmage dates, only scheduled, officially recognized or sanctioned competitive events.
3. During an athletic code suspension the athlete shall participate in practice sessions and attend all team functions unless specifically excused by the coach.
4. If the athlete is not presently involved in a sport, the consequence will be applied during the next sport in which he/she is involved. If the consequence exceeds the number of contests remaining in that sport, the balance of the consequence will be prorated and applied during the next sport (using that sport's schedule) in which the athlete participates.
5. All percentages in determining consequences will round up/down to closest full contest. (.5 rounds up).

## **REPORTING CODE VIOLATIONS**

- A. Written report to Director of Athletics of the infraction or warning of an infraction via police report, court decisions or public information vehicles (papers, magazines, etc.), or source considered reliable by the Athletic Director.
- B. The Director of Athletics shall notify the athlete of reported violation within a reasonable time after receiving the report or learning of the violation.
- C. Written report of the charges and penalty to parents/guardian from the Director of Athletics within five school days of the Athletic Director's decision.

## **APPEAL PROCEDURE**

Except where stated otherwise, a student, or the student's parent or guardian, may appeal a consequence imposed by the Athletic Department Administration if the action is believed to be arbitrary or capricious, or a violation of this Code as written.

## **APPEAL CHANNEL FOR SPECIFIC ATHLETIC CODE VIOLATIONS**

A. Student or student's parent/guardian initiates the appeal by contacting the Athletic Director within three (3) school days of the Athletic Director's decision. The Athletic Director and building Principal shall respond to the appeal within three (3) school days.

## **DURATION**

As stated, the athlete is under the Athletic Code effective the date it is signed and turned in to the proper administration office. The code is in effect for 12 calendar months from the date of signature, including during the summer months

